



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Sylvester Turner

Mayor

John Gillespie
Chief Procurement Officer
P.O. Box 1562
Houston, Texas 77251-1562

T. 832.393.9126
F. 832.393.8755
<https://purchasing.houstontx.gov>

June 16, 2016

SUBJECT: Letter of Clarification No. 5

REFERENCE: RFP: S69-T25834 Parking Pay-By-Phone/App System

TO: All Prospective Proposers

CLARIFICATION NO. 5

FOR

**REFERENCE: SOLICITATION: S69-T25834
REQUEST FOR PROPOSALS (RFP) FOR PARKING PAY-BY-PHONE/APP SYSTEM**

For which responses for clarification are scheduled to be received to the
Finance Department Strategic Procurement Division,
2:00 p.m., Central Time on June 16, 2016.

The following changes and/or revisions are incorporated into the above referenced RFP Document as noted. All other provisions and requirements as originally set forth remain enforce and are binding.

1. The following questions and requests for clarification were submitted in accordance with the instructions provided, Communications between the City and Respondents. The City's response (**in bold italics**) follows each question or request for clarification in the table below:

CLARIFICATIONS TO QUESTIONS

Question 1:	Do the references need to be from North America or could be for any other countries in Europe or the rest of the world?
COH Response:	<i>North America is preferred but European countries are acceptable.</i>

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike H. Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

Question 2:	Do we need to be registered in the Houston procurement website to send the answer to the solicitation? And do we need to be listed as "interested supplier"?
COH Response:	<i>The City of Houston requires that all Suppliers have a registered account and vendor number in order to place e-bids or down load bids. Here is the vendor registration link:</i> http://purchasing.houstontx.gov/Vendor_Logon.aspx?ReturnUrl=Registration_Form.aspx
Question 3:	Do we need to migrate historic transactions from the previous Pay By Phone app?
COH Response:	<i>The RFP does not call for this action.</i>
Question 4:	What's the current payment gateway used by the City and the current vendor? Could we use our own payment gateway?
COH Response:	<i>The City processes credit cards via Wells Fargo Bank. Yes, you are permitted use your own payment gateway. However, we are unable to provide information regarding the current vendor.</i>
Question 5:	Is the off-street (gated or non gated) parking going to be included in a future solicitation or could be included as a value added service in this proposal?
COH Response:	<i>ParkHouston does not operate any garages. However, we do operate a number of surface lots that are managed by pay stations and those lots are included in this solicitation.</i>

END OF CLARIFICATION NO. 5

Should you have any additional questions or request further clarification regarding this proposal please contact Regina Spencer at regina.spencer@houstontx.gov or (832) 393-8707.

Sincerely,



Regina Spencer
Sr. Procurement Specialist

/rs

cc: File